

Great Believer's Respect Accord

The most successful partnerships are built upon mutual respect, trust and commitment. Our Respect Accord outlines what [organization name] can expect from Great Believer over the course of your project, and in return, what Great Believer can expect from [organization name].

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COMMUNICATING EXPECTATIONS

Great Believer will be held responsible for the following:

- Ensuring that all interactions with [organization name] are kind, appreciative and respectful.
- Leading a collaborative process that encourages ideas and feedback from [organization name].
- Sharing creative work that represents the needs of your primary audiences.
- Providing clear reasoning when a request made by [organization name] cannot be fulfilled and offering constructive alternatives whenever possible.
- Assigning a primary point of contact who will do the following:
 - Remain responsive to [organization name]'s needs throughout the project.
 - Work hard to make sure [organization name] adheres to our project schedule.
 - Promptly communicate any changes to agreed-upon expectations regarding timeline, budget or otherwise.

[organization name] will be held responsible for the following:

- Ensuring that all interactions with Great Believer are kind, appreciative and respectful.
- Respecting that Great Believer's proven process and years of expertise will lead this project to successful outcomes.
- Appreciating that Great Believer works with a range of nonprofit organizations at any given time and cannot make [organization name] its sole focus.
- Recognizing that Great Believer cannot rush the process to compensate for a delay caused by [organization name] and recognizing that after a delay, Great Believer will need to reexamine and recalibrate the project schedule in consideration of staffing resources and other project work.
- Understanding that additional requests beyond our agreed-upon scope of work will likely have budget and/or timeline implications.
- Assigning a primary point of contact who will do the following:



- Collect honest feedback from the full [organization name] team and share prompt, clear, non-contradictory notes with Great Believer.
- Remain in steady contact with Great Believer throughout the project.
- Alert Great Believer if anything impacts their availability.

[organization name] is invited to suggest additional terms that should be added to our Respect Accord.

ADDRESSING ISSUES

If either party feels the other party's behavior is in violation of the Respect Accord, the violating party will be made aware of the violation(s). The violating party will then be given time to remediate these violations.

If the violation(s) is not resolved and/or grows worse, a meeting will be held to discuss the specifics of the violation(s).

If the violation(s) is *still* unresolved and/or grows worse, the aggrieved party is empowered to terminate our project contract.

AGREEING TO THESE TERMS

Representatives signing below do so on behalf of every member of their team who may become involved in this project.